

Admissions criteria for entry September 2022

Mount St Catherine's Primary School
Windmill Hill
Armagh BT60 4BR

Maintained Primary School

Enrolment Number 481
Admissions Number: 60

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PRINCIPAL: Mr Kevin O'Neill M. Ed PQH (NI)

CHAIR OF BOARD OF GOVERNORS: Ms Averil Morrow

RESPECTIVE FUNCTIONS OF THE BOARD OF GOVERNORS AND PRINCIPAL IN RELATION TO ADMISSIONS

The Board of Governors draw up and apply the criteria for admissions.

ADMISSIONS CRITERIA

During the admissions procedure when applying the criteria punctual applications will be considered before late applications are considered. The application procedure opens on 10 January 2022 at 12noon (GMT) and an application submitted by the closing date of 28 January 2022 at 12noon (GMT) will be treated as a punctual application. An application received after 12noon (GMT) on 28 January 2022 will be treated as a late application.

The Board of Governors will apply the following criteria in the order indicated to identify which children should be admitted either at initial admission to education or on transfer from another school.

1. Children who have brothers or sisters in attendance during the 2022/2023 school year.
2. Children whose brothers or sisters previously attended the school.
3. Children whose parents/guardians, grandparents, brothers, sisters, aunts, uncles, cousins are members of the staff of Mount St Catherine's Primary School.
4. Children whose parents/guardians, grandparents, aunts or cousins attended the school.
5. Children with special circumstances (social, medical or security). The special circumstances must be made known at the time of application. The Board of Governors reserves the right to seek confirmation of the special circumstances from a statutory body.
6. Proximity of the child's home to the school, priority being given to those living nearest to the school.

Criterion 6 will also be used as a deciding factor where there is over-subscription within a criterion.

DUTY TO VERIFY

The Board of Governors reserves the right to require such supplementary evidence as it may determine to support or verify information on any application.

If the requested evidence is not provided to the Board of Governors by the deadline given, this will result in the withdrawal of an offer of a place. Similarly, if information is supplied which appears to be false or misleading in any material way, the offer of a place will be withdrawn.

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WAITING LIST POLICY

The school does not operate a Waiting List Policy.

ADMISSION to P2-P7

In the event of over subscription the same admission criteria will be applied as for admission to Primary 1.

APPLICATIONS AND ADMISSIONS TO PRIMARY 1		
Year	Total Applications	Total Admissions
2019/2020	21	21
2020/2021	21	21
2021/2022	18	18

